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# THE LODGE

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1358 Souris Line Road, Souris, PE, C0A 2B0

Owned by Souris and Area Branch of the PEI Wildlife Federation

Phone: 902-687-4115

E-mail: [sourisareawildlife@gmail.com](mailto:sourisareawildlife@gmail.com)

## Rental

2 hours or less - \$75 + HST = **\$86.25**

Half day (2 – 4 hours) - \$125 + HST = **\$143.75**

Full day (4+ hours) - \$250 + HST = **\$287.50**

## Facilities

- Main room – approx. 1100 ft<sup>2</sup>, electric fireplace, heat pump with air cooling capacity.
- Kitchen – 2 fridge/freezers, dishwasher, 6 burner propane stove, tea/coffee urns, full pot set, cutlery and crockery for 60 people.
- Accessible bathroom on main floor with baby change station.
- Large deck surrounding whole building with disabled ramp and outside lighting.
- Women’s bathroom (downstairs) – 4 toilet stalls, 2 sinks, 1 shower.
- Men’s bathroom (downstairs) – 2 toilet stalls, 2 urinals, 2 sinks, 1 shower.
- Car park and overflow car par behind SAB out buildings – approximately 35 cars total.
- Extensive trail system covering approximately 400 acres.
- Access to the Confederation Trail.

## Rental Agreement Information

- No single use plastics are allowed for rentals of The Lodge. The kitchen is fully supplied with crockery and utensils, and there is a dishwasher and dishwasher tablets for use by renters. This includes take-out coffee cups as they have plastic lids and a plastic lining. The Lodge has 4 coffee machines, 2 urns, a kettle, and a tea pot available for use. The renters only need to provide coffee and/or tea bags. Souris and Area Branch of the PEI Wildlife Federation (SAB) is an environmental conservation organisation so we aim to reduce our environmental impact wherever we can.
- Bookings are on a first come first serve basis and made through the SAB office. Rental fee and signed rental agreement is due at least 2 business days in advance of the rental date, otherwise the booking is considered cancelled.
- If any damage occurs to the building, or site or any equipment within, the cost of repair or replacement will be charged to the rental group.
- In order to cancel a booking and obtain a refund of monies paid, notice must be given to SAB management at least 2 business days before the rental date. Otherwise, the rental fee will be forfeited.
- Only persons 19 years of age or older may rent the facilities.
- If alcoholic beverages are to be served, a licence must be obtained from the PEI Liquor Control Commission, by the renter. (Note: Alcohol is NOT to be stored on the premises in advance of the day of the event.) All activities are to be confined to the specific area rented.
- Groups will be admitted two hours prior rental time slot, when possible, to allow for room set-up. All late time-slot rentals activities are to be completed, building restored to order and the building vacated no later than 1:00 a.m.
- The rental group is responsible for all equipment, including damaged, lost or stolen items, and agrees not to hold SAB responsible for any injury or loss of personal belongings. The rental group covenants and agrees to indemnify and save harmless SAB of and from any and all manner of claims, damages, loss, costs and charges whatsoever occasioned to, or suffered by, or imposed upon SAB or its property, either directly or indirectly in respect of any matter or thing in consequence of or in connection with or arising out of the rental group's occupancy or use of the said premises hereby demised or out of any operation in connection therewith or arising or in respect of any accident, damage or injury to any person, or property, from or on account of the same. The rental group's covenants for indemnity herein contained shall extend to all damages and claims for damages by reason of improper or faulty erections, or construction of structures hereafter erected or installed on or in the said premises or in connection therewith by the rental group, his or its servants or agents, and by reason or any insufficiency in said structures and whether or not same have been approved by SAB, its servants or agents.
- If equipment is brought into the facility, it is to be removed immediately following the event. For exceptions, contact SAB office at 902-687-4115. SAB is not responsible for the safety of any items left overnight.

- No foreign substances are to be placed on the floor, e.g., powdered wax, sand, etc., or any other substance used for dancing. “Smoke” or “Fog” machines and throwing of confetti or rice are not permitted. Confetti is not permitted to be used on tables for decoration.
- Decorations or signs are to be attached by removable tape or sticky tack only. Tacks, nails, screws or staples are NOT allowed in walls or on tables or chairs.
- The rental group shall be entitled to have free use of all parking facilities connecting the said premises in common with others lawfully entitled thereto, including patrons of all facilities.
- Smoking of any kind is not permitted. Cannabis of any type is not permitted to be consumed on any property owned by SAB.
- Groups wishing to prepare meals, etc. in the kitchen facility must have at least one person on site that has food safety training. Proof of training completion will be required when booking.
- The rental group shall, during the term of the rental, ensure all the fire exits of the said premises are kept open and free from obstructions.
- The rental group will not allow anything to be done or permit anything to be carried on upon the said premises which is illegal and may cause any increased premium for fire insurance on the said premises, or which may make void or voidable any policy of insurance, but in such event the rental group shall thereupon pay to SAB, on demand as additional rent, an amount equivalent to the difference between the current premium and the increased premium.
- It is the responsibility of the rental group to be aware of the equipment and supplies available at the facility as well as their location. After hours calls may be subject to a surcharge if a staff call-in is required. Any dishes, towels, etc. removed from the Lodge for food storage or cleaning must be returned to the Lodge within 24 hours of the booked event.
- On completion of activities, any supplies used are to be cleaned and returned to their proper places, tables cleaned off, tables and chairs stacked in the proper location, floor swept, and garbage placed in garbage bin located outside of facility. When through, turn off lights in rental area, make sure toilets and sinks are not left running, close and lock all windows, and ensure the rental premises are secure, alarm set and all doors locked, on departure. Failure to do so will result in a \$50 cleaning fee.
- Key(s) can be picked up at a prearranged time prior to the rental date at the SAB office. The keys should be returned to the office within three business days. SAB office hours are 7am – 3pm, except during June, July and August when they are 6am – 2pm.
- Any deviation from the policies herein established shall be referred to the Board of Directors for SAB.
- For assistance, please call the SAB office at 902-687-4115. For out-of-hours assistance, please call Frances Braceland on 902-808-0114 or Keila Miller on 902-208-4000.
- Place all soiled dishcloths and towels in a plastic bag and place on the counter for pick up.
- There are a variety of security cameras located outside the building and one inside in the main hall.
- Cheques are to be made out to: Souris and Area Branch of the PEI Wildlife Federation.
- E-transfer to [sourisareawildlife@gmail.com](mailto:sourisareawildlife@gmail.com).

I, \_\_\_\_\_, a member of \_\_\_\_\_ have  
NAME RENTAL GROUP, IF APPLICABLE

hereby read and understand all policies herein; have paid the rental fee as laid out by Souris and Area Branch  
of the PEI Wildlife Federation (SAB) and agree to abide by the above conditions

on \_\_\_\_\_, for \_\_\_\_\_.

SIGNATURE

PHONE NO.

*Any group or person that fails to provide complete and honest information in respect to their intended use will  
have their contract cancelled and will lose all money on deposit. SAB reserves the right to cancel the contract  
at any time for any breach of a term of this contract.*

\_\_\_\_\_

SIGNATURE

PHONE NO.

\_\_\_\_\_

EMAIL ADDRESS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FULL MAILING ADDRESS

**\* FOR OFFICE USE ONLY \***

Rental Fee: \$ \_\_\_\_\_

Paid On: \_\_\_\_\_

Method: \_\_\_\_\_

Name of Person with Food Safety Training: \_\_\_\_\_

Proof of Food Safety Training Seen By: \_\_\_\_\_

Alarm code # (4 digits): \_\_\_\_\_

Key #: \_\_\_\_\_

Date Picked Up: \_\_\_\_\_

Date Returned: \_\_\_\_\_

We received notification the said facility was left in good condition with no damage.

We received notification damage has occurred to The Lodge, and SAB has been duly reimbursed for said damage.

\_\_\_\_\_

DATE

\_\_\_\_\_

SAB REPRESENTATIVE